The University of Missouri-Kansas City Geosciences Department and the Bates County History Museum are co-sponsoring an archaeological field school June 8 - 28, 2014 in Bates County, Missouri. The field school will be offered through the University of Missouri-Kansas City, but is open to all current university students in good academic standing.

Bates County was the epicenter of one of the most traumatic events in American history. In the decade leading up to the Border Wars, Bates County was at the western extent of the American frontier. Situated at the center of a critical military road, Bates County saw the movement of troops, cattlemen, and gold rush prospectors, as well as frontier men and women looking to stake out a new life in the west.

In the run up to the Civil War, the Missouri-Kansas border was the scene of merciless partisan fighting between pro-Union and secessionist groups, culminating in William Quantrill’s infamous raid on Lawrence, Kansas in which nearly 200 men and boys were singled out for death. Following Quantrill’s raid, the Union Army issued General Order 11. Order 11 of 1863 resulted in the complete depopulation of Bates County and the total destruction of all towns, farms, live stock, and crops. Order 11 created an extraordinary archaeological time capsule in Bates County.

The field school will research the effects of this order, particularly the ability of the county’s people to recover economically and socially after the war. Although this program focuses on Civil War-era archaeological sites, students will receive training in research techniques employed by archaeologists around the world.

This field school is valuable to students planning advanced work in archaeology, students seeking employment in contract (CRM) archaeology or who merely want to experience field research in archaeology.

Please refer to the attached forms for detailed information about the field school and required application forms.

For more information or for questions, please contact Dr. Ann Raab at raaba@umkc.edu.
BATES COUNTY ARCHAEOLOGICAL FIELD SCHOOL – JUNE 8-28, 2014
APPLICATION AND INFORMATION

Part A. General Information

Thank you for your interest in the Bates County archaeological field school. Please note the application form for the field school consists of two parts. Part A provides basic information. Part B is the application form for the field school. You will need to complete Part B and return it to the address indicated below, if you wish to apply for admission to the school. If you are accepted, you will then be directed to enroll and pay your fees. You will not be enrolled until all paper work is completed, and we have received your fees.

The 2014 field school is the second summer expedition sponsored by the University of Missouri-Kansas City and the Bates County History Museum. This form, Part A, contains information about the school's schedule, learning opportunities, living arrangements, admission requirements and costs.

Schedule:

The 2014 school will be held between 8 June and 28 June. Students must report to the grounds of the Bates County History Museum in Butler, MO after 11:00 am but no later than 1:00 pm Sunday, 8 June. Please follow directions for parking when you get to the facility. The field school will end by 12:00 pm Saturday, June 28. Students are required to stay onsite for the whole 3-week term of instruction. Unfortunately, it will not be possible to bring relatives, spouses, children, friends or pets to the field school.

Meals:

Students are responsible for providing and cooking their own food. Lunches will be prepared by students to be taken into the field each day. Food can be purchased at nearby stores (Wal-Mart, grocery store, etc.) in Butler during designated free times.

The Museum has a kitchen with a large refrigerator and a small freezer. Also available for use are an electric range with four burners and an oven, a microwave, and a small outdoor charcoal grill. Basic kitchen equipment (pots, pans, plates, silverware, etc.) will be available at the Museum as well. Students who wish to use the charcoal grill should be prepared to provide their own charcoal, starter fluid, etc. Because the refrigerator and freezer must be shared by all students at the Museum, you may wish to bring a small personal cooler to keep near your tent for personal drinks, snack items, etc. It is not uncommon that students will coordinate shopping and cooking together to minimize costs and to expedite food preparation. All students are responsible for cleaning up after themselves after each meal.
Additionally, a wide variety of restaurants are available within a short drive (2-5 minutes) from the museum, including several sit-down restaurants and a number of standard fast food places.

**Living Conditions:**

Students and staff will be living in tents on the grounds of the Bates County History Museum in Butler, MO. Each student must bring a tent and other personal gear. Portable chemical toilets, of the sort found on construction sites or public events, will be provided in the excavation areas. The museum has indoor bathroom facilities available for use at the camp site. There are, however, no indoor shower facilities available. We will be using the gym shower facilities at the high school at the end of each work day. Coin-operated laundry facilities are available nearby in Butler. Typically, the cost is around $2.00 per load to wash and $0.25 for every 6 minutes for the dryers. Regular hospital facilities in Butler can handle many medical problems. Field school members are responsible for their own insurance and medical expenses.

**Personal Gear:**

A tent should be near the top of your equipment list. Given that field school members will be living in their tents for several weeks, the suitability of this item takes on considerable importance. Due to occasionally high winds or rainstorms, tents should be sturdy. Extra line for anchoring the tent to the ground is also useful. In general, smaller dome-type tents seem to perform best. Larger cabin-type tents with exterior frames are less useful in windy conditions. Larger tents may be more comfortable, but smaller tents resist the wind better. Try to select a design in which the rain fly covers most of the tent. Tents with a small fly sometimes have problems with moisture condensing inside the tent. If you do not currently own a tent, it is *not* necessary to invest in an expensive, expedition-quality model. On the other hand, you may need to carefully compare tent models in the months before the field school to select a good combination of function and cost. You should also consider buying a large plastic utility tarp to *completely cover* your tent during the day. *Continuous exposure of nylon cloth tents to the sun for several weeks frequently will result in the tent's destruction by the end of the summer.* An adequate sleeping pad, camp mattress or other bedding is also important.

Shampoo, laundry and bath soap, toothpaste and other personal items may be purchased at nearby stores if needed. You should be prepared to supply your own special personal items, medications, radios, towels, etc.

**Students may not bring firearms, bows and arrows or other weapons to the field school.**

Bates County in June can be warm and humid, although it can be quite variable. A primary concern is limiting exposure to sun. The best approach is clothing suitable to both warm and cool conditions, layering your clothing as needed for prevailing conditions. Ticks and other biting insects are a problem in this part of the country during the summer. *Make sure to bring sufficient insect repellant, strong enough for fighting off ticks.* At least one pair of long pants should be part of your gear.
Generally, light footgear is acceptable but sandals and open-toed shoes invite problems from rocks and other hazards. You would be well served to have one pair of light-weight hiking-style boots and one sturdy pair of boots that will withstand barbed wire, rusty nails and sharp rooks. **It is highly recommended that all students be current on their tetanus vaccinations before coming into the field.**

A flashlight is essential, since our camp most likely will not have electricity for individual tents, etc. A pack and canteen or other water bottle are highly useful. A camera is a good idea. Again, too much summer sun is a danger since we will be working out-of-doors for long periods. A hat and ample supply of sun screen lotion are important items to bring along.

Please try to organize your gear so that you bring only what you really need. Students routinely bring too much clothing and other gear. Bring clothing that you plan to get really dirty during excavation and a smaller number of outfits to change into after the evening shower.

**A special note about illegal drugs:** The field school has a **zero tolerance** policy regarding illegal drugs. Persons bringing banned substances will be expelled immediately from the field school, and may also face criminal prosecution by civilian authorities. This warning should be taken seriously.

**Your Excavation Kit:**

Each student is required to supply some items of personal gear for use in excavation. Many field archaeologists take great pride in developing their own, personalized dig kit. Some essential items in such kits are not overly expensive and include the following: A pointed trowel with 5 to 6 inch blade; the Marshalltown brand is the traditional favorite among archaeologists. A small line level is needed. This is a small level, about 2 to 3 three inches in length, containing a glass vial with leveling bubble. A retracting-blade tape measure, marked in metric graduations, of about 3 meters (10 feet) length. Look for one with English and metric graduations, as these are the most commonly available. A three-ring binder, clip board and assorted pencils (#2 hardness). A couple of soft paint brushes (from about 1 inch to 3 inches in width), and one "whisk" broom, about 6 to 10 inches in length. A small tool or fishing tackle box or pack to carry all of the above is valuable. **A detailed list of recommended equipment can be provided upon request.**

**Working Hours:**

Field and lab work will run from about 7:30 a.m. to 4:00 p.m., Monday through Saturday. On Wednesday evenings, brief lectures on special topics will be presented by the field school staff, from 7:00 – 8:00 pm. All students must attend these lectures. We will take a break on Sunday so that students may take care of personal business such as laundry, etc. We will also use some of this time for field trips and/or guest speakers. During the week, half-hour lunches will be taken in the field from approximately 11:30 to 12:00. Students will be assigned to excavation teams of three or four persons. We will alternate with 2-3 days of excavation and 1 day of lab work. This schedule may vary slightly depending up on weather conditions.
**Transportation:**
Transportation to and from the excavation site will be done in personal vehicles. The excavation site is approximately 30 minutes each way from the camp site. We will arrange carpooling and/or rotation of vehicles so that not everyone has to drive every day. That will be arranged during the course of the field school.

**Guests of the County:**
During our stay at the field school, we will be guests of not only the Bates County History Museum, but of the private property owners who have given us permission to excavate on their land. We are expected to behave in a way that is not disruptive to the business of the museum, or the daily lives of the property owners. Respect for their private property, and the property of the Museum is required at all times. In addition, members of the field school are responsible to each other. A field school environment places people into a communal setting where everyone must be prepared to make compromises as regards preferred living arrangements. Everyone is expected to work constructively with others. Failure to do so may be grounds for prompt removal from the school.

**Recreation:**
While much of our time during the week will be spent working, there will also be many fun events scheduled during off hours. In general, Sundays will bring guest speakers and other activities. Field trips to area sites of interest will also be planned. The cost of any scheduled group events is included in the field school fees.

Additionally, there will be free time available to all field school members to go into town and spend time as they wish. There are a variety of facilities available in the Butler area. These times will be scheduled, and curfew for the camp will be strictly enforced. Field school members who are under the age of 21 are not allowed to be under the influence of alcohol at any time. Doing so will be cause for immediate removal from the field school.

**Field School Fees and Academic Credit:**
Along with your application, you are required to include a check in the amount of $50, made out to UMKC Cashier’s Office. This will serve as a deposit, and will be applied toward your non-credit fees if you are accepted into the field school (see below). If you are accepted for the field school, and are not a UMKC student, you will be automatically enrolled in the appropriate course (ANTH 383, CLAS 300, GEOL 409 or HIST 300RA for undergraduate credit, GEOL 5509 or HIST 5500RA for graduate credit), and your check will be deposited. Current UMKC students will be sent an email upon acceptance into the field school, advising them to register in the course via the EasyAccess system. The University will bill you separately for the balance of your non-credit fees and your tuition costs (credit fees). *If you are not accepted into the field school, your $50 deposit check will be returned to you and you will not be charged any non-credit or credit fees.*

Enrollment will be limited to a maximum of 20 students.

Students should inquire about transferring units from the University of Missouri-Kansas City to their home institutions. *All students are expected to maintain a journal to be turned in the*
teaching staff at the end of the field school. Please make sure you bring a notebook for this purpose. Grades are based on participation in field and lab work, participation in other scheduled lectures and activities, and on the content of the journal. Graduate students will work individually with the field school instructor to determine an additional assignment for graduate credit. This assignment can include additional responsibilities during the field school, a research project, a paper, or other similar project. The credit offerings include the following:

ANTH 383 – Undergraduate Field School in Archaeology (3 hrs)
CLAS 300 (Special Topics) – Undergraduate Field School in Archaeology (3 hrs)
GEOL 409 – Undergraduate Field School in Archaeology (3 hrs)
HIST 300RA – Undergraduate Field School in Archaeology (3 hrs)
GEOL 5509 – Graduate Field School in Archaeology (3 hrs)
HIST 5500RA – Graduate Field School in Archaeology (3 hrs)

The anticipated fees are as follows:
(*Tuition rates are based on Spring 2014 fees and may change for Summer 2014.)

Undergraduates:
- Credit Fees – Tuition (3 hrs)* $1005.54
- Non-Credit Field School Fee $400.00
- **Total Fees** $1405.54

Graduates:
- Credit Fees - Tuition (3 hrs)* $1207.44
- Non-Credit Field School Fee $400.00
- **Total Fees** $1607.44

**Credit Fees** include tuition fees for 3 hours of either Undergraduate or Graduate credit through the University of Missouri-Kansas City.

The **Non-Credit Field School Fee** includes field school supplies (except those personal camping and excavation items listed previously), cost of camping and use of Museum facilities, and cost of all regularly scheduled events during the course of the field school. Students are responsible for their own meals, as well as any expenses arising from their travel to and from Bates County and the excavation sites, personal gear and any other costs not listed here.

**Cancellation of Enrollment:**

If you cancel your enrollment after being accepted into the field school, the University rules regarding refund of your **credit fees** will apply. Please make sure you check these rules carefully so that you are aware of the appropriate deadlines. Please refer to the UMKC Registrar website (http://www.umkc.edu/registrar/) for the Enrollment Guidelines and Calendar. If you cancel your enrollment past the deadline, you will still be required to pay the appropriate tuition fees. The University reserves the right to retain all fees if you should be required to leave the field school as a result of disciplinary action.

With regard to your **non-credit fees** ($400), if, after being accepted into the field school, you cancel your enrollment prior to May 15th, 2014, you are eligible for a refund of $350. Your initial
deposit of $50 will be retained as a processing fee. If you cancel your enrollment May 15th, 2014 or later, your non-credit fees are nonrefundable and payable to the University. As stated previously, you will need to check the University rules and regulations to determine how much, if any, of your credit fees are refundable.

**Release Forms and Personal Safety:**

Both the Museum and the University require field school participants to sign liability release forms before going to the field school. Both the Museum and the University will take every step to insure a safe and productive experience during the field school. On the other hand, field school participants will spend considerable time out-of-doors and working in conditions that require attention to safety. The liability releases are an indication that each participant understands and accepts this responsibility.

The field school does not require one to be in extraordinary physical condition. It should be recognized, however, that fieldwork imposes greater physical demands than the sedentary lifestyle experienced by many of us. If you are out of shape, a program of physical conditioning in the months before the field school is a very good idea. Generally, people who are in good physical condition are less at risk for accidents or injuries and have the stamina to better enjoy fieldwork. Living in a field situation and working vigorously out-of-doors also requires a willingness to endure fatigue, heat, cold and variety of circumstances that come with archaeological field work. Students should be prepared to cope with these sorts of conditions.

**The 2014 Research Program:**

Work this summer will take place at a rural farmstead in western Bates County (near what is now Amsterdam, MO). This site contains archaeological records of 19th century settlers who endured some of the harshest fighting of the Civil War. Originally in the town of West Point, this site saw years of guerrilla warfare before being burned first by partisan fighter Jim Lane in 1861, and again as a result of the infamous General Order 11 in 1863. Previous work located two residential structures and provided detailed information about multiple occupations at the site before, during and after the Civil War. This summer's work will focus on continuing the excavation of that site, locating additional historic structures, and investigating evidence of this traumatic and unique event.

The field school will also run a laboratory facility. Lab work, which will involve extensive use of computers and computer-assisted techniques, will offer an opportunity to work with an abundance of historic artifacts and possibly some faunal remains, particularly domestic farm species. Students will receive "hands-on" instruction in all of these areas. The area's archaeological resources are truly exceptional, and afford an excellent introduction to archaeological research methods.
**Staff:**

The field school staff is headed by Dr. Ann Raab, principal investigator of the school research program. Dr. Mark Raab will act as a guest researcher and instructor during the field school. Dr. Ann Raab received her PhD from the University of Kansas in the Department of Anthropology. Her area of expertise is historic sites archaeology and is currently an Adjunct Assistant Professor at the University of Missouri-Kansas City and Johnson County Community College. Dr. Mark Raab is Professor Emeritus of Anthropology, California State University, Northridge as well as Adjunct Professor in the Geosciences Department at University of Missouri – Kansas City. Special guest archaeologists may also be coming to the school. These distinguished researchers would offer lectures on topics of interest to the field school, and work with students in the field and lab when possible.

If you are enrolled, you will be sent more information about schedules, transportation and other information. Enrollments in the field school will be limited to a maximum of about 20 students. If you are interested in the school please act promptly, as enrollments tend to be filled quickly.

**Submitting Your Forms:**

The priority application deadline is March 14th, with notification of acceptance by March 21st. Applications will still be accepted until May 30th, 2014 and acceptance will be on a space available basis. If you would like to apply for admission to the school, please return the following forms:

- Application for Enrollment (Part B)
- Recommendation Form** (Part C)
- Health Form (Part D)
- Waiver (Part E)
- Deposit check for $50.00, made out to UMKC Cashier’s Office

**Send All Information To:**
Dr. Ann Raab
University of Missouri-Kansas City
Department of Geosciences
5110 Rockhill Road
420 Flarsheim Hall
Kansas City, MO 64110

**Your Recommendation Form** can be submitted together with your application materials, or can be sent via fax to (816) 817-0481. Alternatively, recommendation letters can be emailed directly to Dr. Ann Raab at raaba@umkc.edu. Please keep in mind that applications will not be considered complete and eligible for acceptance until all parts of the application, including the recommendation letter, are received.
PART B: Application for Enrollment in the Summer 2014 Archaeological Field School in Bates County, Missouri

Submission of this application is not a guarantee of acceptance by the Field School. We regret that we cannot accommodate everyone who applies to the School. Qualified students are accepted in the order that we receive a complete application, including fees. In general, we are seeking to train students who intend to pursue advanced academic training and careers in archaeology. We evaluate student qualifications on the basis of three criteria: (1) The applicant must demonstrate good academic standing as an undergraduate or post-graduate student in an accredited university. (2) Preference is given to students who have identified archaeology as a probable career. (3) Each applicant must submit one letter of recommendation from a faculty member or other person familiar with the academic work and experience of the applicant.

Send the completed forms to:
Dr. Ann Raab
University of Missouri, Kansas City
Department of Geosciences
5110 Rockhill Road
420 Flarsheim Hall
Kansas City, MO 64110

Questions? Email Ann Raab at raaba@umkc.edu.


PLEASE PRINT CLEARLY:

1a. Are you a current UMKC Student? _____ Yes  _____ No

1b. If yes, most recent year of attendance: ____________________

1c. If yes, please provide your UMKC Student Number: __________________________

2. Name: ___________________________________________________________________
   (First)                         (M.I.)                      (Last)                           (Prior Names)

3. Address:____________________________________________________________________
   (Street Name and Number)
   __________________________________________________________________________
   (City)                                                       (State)                (Zip)                   (Country)

4. Social Security Number:_________________

5. Telephone:____________________________________________________________
   (Daytime)                                                    (Evening/Alternate)
6. Date of Birth: _______________________
   (MM/DD/YYYY)

7. Email Address: ________________________________________________________

8. Gender: __________________________

9. Academic Level: _______ Undergraduate   _______ Graduate

10a. Highest Degree Earned: ____________ Year Earned: ____________

10b. If Undergraduate, Number of Hours Earned: _______________

11. School Last Attended: ________________________________________________________
    (Name of School)    (City, State)

12a. US Citizen? _______ Yes   _______ No

   12b. If No, Visa Type: ________________

   12c. If No, Country of Citizenship: ___________________

13. Current GPA: ____________

14. Previous courses, field or lab work in archaeology:

   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________
   ______________________________________________________________________

15. Special skills. Do you have skills that may be useful during the school, for example mapping
    or surveying; drawing or illustrating; ability to use computers; still or video photography; or
    others?

   ______________________________________________________________________
   ______________________________________________________________________
16. Please have one reference sent on your behalf. You might want professors or persons who know your abilities and interests to send recommendations (use attached form).

Provide the name of your reference here: ____________________________________________

17. Please describe any medical or physical condition that might affect your health or safety during the field school. Any information provided about your health or physical status will be kept confidential, except for project personnel who have a need to know. We would like to know about any medications, medical conditions or physical limitations that should be taken into account in the event that you need medical attention during the field school. All students will also be required to fill in the Health Form (Form E) and submit it with your application.

______________________________________________________________________________

______________________________________________________________________________

18. Please provide a brief statement on this page (or attach a separate page) describing why you believe that you would benefit from attending the field school:
19. Please mark the following items in which you wish to enroll:

ANTH 383 Undergraduate Field School in Archaeology (3 hrs): ______
CLAS 300 Undergraduate Field School in Archaeology (3 hrs): ______
GEOL 409 Undergraduate Field School in Archaeology (3 hrs): ______
HIST 300RA Undergraduate Field School in Archaeology (3 hrs): ______
GEOL 5509 Graduate Field School in Archaeology (3 hrs): ______
HIST 5500RA Graduate Field School in Archaeology (3 hrs): ______

20. If you are enrolled in the field school, you acknowledge:
   a. That you have read the attached information sheet about the school, and that you 
      understand and accept all of the conditions set forth in the information form, Part A.
   b. That, if you are accepted into the field school, UMKC has permission to bill you for 
      the balance of your non-credit fees, as well as your credit fees.

Signature of Applicant: ___________________________ Date: ______________

If the applicant is less than 18 years of age, please have a parent or guardian sign below.

__________________________________________________________________________

Relationship to applicant: ___________________________
C. Bates County Archaeological Field School Recommendation Form

____________________________________ has been asked to send this reference in support of his/her application for the Summer 2014 archaeological field school in Bates County, Missouri. This school offers a rigorous, three-week training program in archaeological excavation, site survey and lab work. In your estimation, how would this student benefit from the school?

Person giving reference: ____________________________________________

Title: ______________________

Date: ____________

Please fill in and mail, fax or email to:
Dr. Ann Raab
University of Missouri, Kansas City
Department of Geosciences
5110 Rockhill Road
420 Flarsheim Hall
Kansas City, MO 64110
Fax (816) 817-0481
Email raaba@umkc.edu
D. UMKC GEOLOGY FIELD TRIPS  
PERSONAL HEALTH AND MEDICAL HISTORY

To be filled out by participant. Please print in ink.

Participant Name ______________________________ Date of Birth ______ Age ______ Sex ______

Home Address __________________________________ City __________________________ State ____ Zip ______

In the event of an emergency please notify:

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<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
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<td>______________________</td>
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</tbody>
</table>

Personal Health/Accident Insurance Carrier ______________________________________ Policy # ______________________

Check all items that apply, past or present, to your health history. Explain any “yes” answers.

ALLERGIES: Food, medicine, insects, plants, etc. Yes No Explain ____________________________________________________________

General Information

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>YES</th>
<th>NO</th>
<th>YES</th>
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<tr>
<td>Asthma</td>
<td>Diabetes</td>
<td>High Blood Pressure</td>
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<tr>
<td>Cancer/leukemia</td>
<td>Heart trouble</td>
<td>Kidney disease</td>
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<tr>
<td>Convulsion/seizures</td>
<td>Hemophilia</td>
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</tbody>
</table>

Explain: ___________________________________________________________________________________________________________

List any medication to be taken during field trip: ________________________________

List any physical or behavioral conditions that may affect or limit full participation in the field trip: __________________________________________________________

List equipment needed such as wheelchair, braces, glasses, contact lenses, etc. __________________________________________________________

Immunization: (give date of last inoculation)

Tetanus toxoid _______ Measles _______ Polio ___________ Diphtheria _______ Mumps _______

Pertussis _______ Rubella _______

In the event I am unable to grant permission for medical treatment, I hereby give permission to the physician selected by the UMKC faculty instructor leading the field trip to secure proper treatment, including hospitalization, anesthesia, surgery or injections of medications for me.

Signature of Participant _________________________________ Date _____________

☐ I decline to reveal my medical history or grant permission for medical treatment.

Signature of Participant _________________________________ Date ______________
HOLD HARMLESS AGREEMENT

1. I agree that my participation in field activities with the Department of Geosciences is entirely voluntary and that the Curators of the University of Missouri are acting only as a facilitator of this research. I know that field studies in the outdoors are a potentially hazardous activity, and I know I should not enter this activity unless I am medically able to participate and by signature below attest that I am medically fit to participate.

2. I agree on behalf of myself, my assigns, executors, and heirs, to release and hold harmless the Curators of the University of Missouri and their trustees, officers, employees, and agents from any and all liability, damage, or claim of any nature whatsoever arising out of my participation.

3. I understand that the University does not provide any Medical Insurance.

4. I have read and understand the terms of this Release and agree to all terms and conditions.

5. I am also cognizant of the dangers inherent in long distance travel over highways and secondary roads. I recognize the dangers associated with hiking and camping in rustic and unimproved areas. I also understand that we will participate in an archaeological dig which involves various tools that can inflict bodily injury or death.

6. I am of lawful age and legally competent to sign this waiver and release, and I have signed this document as my own free act.

7. I hereby consent to any publicity, including the use of my name and likeness, in connection with my participation in this field.

Participant’s Full Name ____________________________________________

Participant’s Signature ___________________________________ Date __________

Witness ___________________________________________________________